

## Appendices

### Appendix 1 – Updating Policy

# UPDATE

## PONY CLUB AUSTRALIA INC. NATIONAL COACHING ACCREDITATION SCHEME

### UPDATE POINTS FOR RE-ACCREDITATION

PCA requires all accredited NCAS Pony Club Coaches to complete Updating tasks in line with the requirements of the Australian Sports Commission (ASC)

Our policy requires Preliminary Coaches to attain 12 points over a four year period and Level 1 Coaches to attain 24 points over a four year period to remain accredited.

Coaches are required to send to their Pony Club Association State/Territory office, prior to the stipulated date:

- Update form
- The name of the Pony Club of which they are a current financial member

Following verification of the Update information, your State/Territory Association office will Log your qualifications with the Australian Sports Commission via Sports Accreditation on Line (SAO).

Level of Accreditation	Points per 4 years	Minimum per year	Points in excess available to carry over
Preliminary	12	2	3
One	24	4	6

Updating activities are those which will help you as a coach to improve your knowledge and skills in the sport and your teaching and communication skills.

The types of activities attracting points are many and varied the examples on the next page will provide you with a good idea of what you can do to earn points. Coaches are encouraged to obtain and maintain First Aid qualifications which will attract updating points.

## Appendix 1 – Updating Policy

### UPDATE POINTS

Preliminary Coaches must attain at least 5 points through practical teaching at a recognised Pony Club activity during the four year period and at least 3 points must be gained from attendance at a Pony Club Coaching & Professional Development Course during the four year period.

Level 1 Coaches must attain at least 12 points through practical teaching at a recognised Pony Club activity during the four year period and at least 6 points must be gained from attendance at a Pony Club Coaching & Professional Development Course during the four year period.

ACTIVITY	POINTS
Coaching at an affiliated Pony Club. List the total number of days spent coaching	6
Act as a Mentor Coach for a coaching applicant for a period of not less than 6 months	4
Coaching other than at Pony Club, on a regular basis. i.e. RDA	2
Participate in NCAS refresher training or professional development course, including examiners or coach educator workshop	6
Attend judges school/course building/technical delegate course (run by Pony Club or EA)	4
Obtain or renew First Aid Certificate	4
Act as a demonstration rider in a coaching/judges course	3
Write an article in a magazine/newsletter on coaching riding or horse management	2
Complete TAFE or other recognised equine course at tertiary institution. (If in doubt check with your Pony Club State Association)	10
Attend a train the trainer course: <i>PCANSW NCAS/UPDATE Instructors school. (This is compulsory at least one in four years)</i>	
Involvement in State/Territory, National or International competitions as a coach (not a competitor).	3
Attend a clinic as a rider or a spectator with an internationally recognised coach or a Level 3 coach. The clinic can be of one or more days and the coach must spend at least 8 hours watching and participating.	4
Examine at Pony Club C Certificate level or a higher level	4