

Volunteer of the Year

The Pony Club Association of NSW

Nomination Form

Recognising volunteers for their tireless efforts in the running and development of Pony Club

Opening Date: 1 March 2017

Closing Date: 25 June 2017



ABOUT THE AWARD

The Pony Club Association of NSW wishes to recognise volunteers whose efforts have significantly assisted in the running and development of Pony Club within their Club and/or Zone. Incepted in 2010 courtesy of a NSW Sport and Recreation Grant, the Volunteer of the Year award is a means of saying thank you for their hard work and commitment whilst aiming to encourage more members to volunteer their time.

AWARD RECEIVED

One member from each zone receives:

- Personalised trophy
- Acknowledgement on the website Honour Roll
- Sponsor Product Donations TBA

ELIGIBLE NOMINEES

To be eligible for considerations nominees must meet the following criteria: -

- Aged 13 years or over
- Current financial member
- Volunteered for their Club and/or Zone a minimum of 50 hours over a 12 month period
- Nomination must be submitted on the official form

ASSESSMENT PROCESS

An initial eligibility assessment will be undertaken to determine that the nominee has met the criteria and that the Nomination Form has been completed correctly and in full. Next, an assessment panel with representatives from the State Office and Executive Committee will assess all eligible nominations. Nominations will be assessed on merit and scored against the following criteria:

1. Nominee demonstrates the attributes of a good volunteer
2. Nominee provided practical assistance and contributed to the positive growth and development of the Club and/or Zone

One nominee per zone is selected. In the event that a suitable nominee is not presented within a zone, all unsuccessful nominees will be reassessed and a nominee selected. Maximum number of awards presented per year is 28.

HOW TO NOMINATE

A member may nominate themselves or be nominated by a current financial member. A completed Nomination Form must be sent to the state office by 25 June 2016 via:

Post: PO Box 2085, Wollongong NSW 2500 OR Fax: 02 4229 8966

NOTIFICATION

Winners will be announced at the July State Combined Championships being held in Camden and if recipient not present, the award will be provided to the Zone representative in attendance to then present the award to the successful nominee. Recipients will be published; on the Pony Club Association of NSW website Honour Roll, in the September State newsletter and within industry publications pending publisher approval.

DISCLOSURE OF INFORMATION

In the event that the nominee does not wish his/her information to be listed publically please indicate this in the declaration section.

FURTHER INFORMATION

Enquiries should be directed to the state office on 02 4229 8977 or emailed to marketing@pcansw.org.au. You can also visit the state website, www.pcansw.org.au.

VOLUNTEER OF THE YEAR: NOMINATION FORM

Name: _____ Date of Birth: ____ / ____ / ____ Age: _____

Address: _____ Postcode: _____

Club: _____ Zone: _____

Date Joined: ____ / ____ / ____ Years at Club: _____

If a member of current club for less than 1 year please state; Previous Club: _____

Zone: _____ Years at Club: _____

Reason for transfer/termination: _____

Has the nominee volunteered for their Club and/or Zone a minimum of 50 hours over a 12 month period? Yes No

In what capacity does the nominee volunteer? _____

**1. How has the nominee demonstrated the following attributes that make for a good volunteer?
Please include examples where relevant.**

(i) Passion:

(ii) Commitment:

(iii) Dependability:

(iv) Willingness to learn, listen and teach:

(v) Flexibility:

(vi) Knowledge:

VOLUNTEER OF THE YEAR: NOMINATION FORM continued...

2. How has the nominee provided practical assistance and contributed to the positive growth and development of the Club and/or Zone within the following areas? Please include examples where relevant.

(i) Assist with club/zone events:

(ii) Fundraising:

(iii) Ensure safety standards are met:

(iv) Contribution of new ideas:

(v) Improvement to facilities, management and/or information flow:

(vi) Increased member satisfaction:

DECLARATION

The Nomination Form must be signed by a minimum of one (1) club AND one (1) zone representative who can verify and confirm that all information provided is accurate and correct. In the event that the nominee is a relative of any of the signatories another member of the club/zone committee must sign.

Club President Name: _____ Signature: _____ Date: ___ / ___ / ___

Club Secretary Name: _____ Signature: _____ Date: ___ / ___ / ___

Club Instructor Name: _____ Signature: _____ Date: ___ / ___ / ___

Zone President Name: _____ Signature: _____ Date: ___ / ___ / ___

Zone Secretary Name: _____ Signature: _____ Date: ___ / ___ / ___

Zone Instructor Name: _____ Signature: _____ Date: ___ / ___ / ___