

**MINUTES OF THE COUNCIL MEETING  
OF THE PONY CLUB ASSOCIATION OF NEW SOUTH WALES INCORPORATED**

**DATE: TUESDAY 29 NOVEMBER 2016**

**VENUE: THE CATHOLIC CLUB, (FITZROY ROOM) CAMPBELTOWN**

Mrs D Cullen thanked everyone for attending the final Council meeting for the year.

**1. PRESENT:**

Chairman	Mrs D Cullen OAM (Zone 4)	Zone 15	Apology
Zone 2	Apology	Zone 16	Ms K Breitkopf, Ms S Breitkopf
Zone 3	Mr A Riphagen, Mr G Hamer	Zone 17	Apology
Zone 4	Mrs F Pennell	Zone 18	Apology
Zone 5	Mrs J Alston *	Zone 19	Dr F Kelleher
Zone 6	Mrs M Tanti, Mrs F Hemmy	Zone 20	Ms N Carlson
Zone 7	Mr P Logue	Zone 21	Not Available
Zone 8	Mrs J Morgan	Zone 22	Mrs M Marsh
Zone 9	Mrs K Wood	Zone 23	Mr G Temm, Mr G Hankins
Zone 10	Mrs K Eyding, Mrs T Schipp	Zone 24	Mr P Petherbridge, Mr S McIntyre
Zone 11	Mrs A Davis, Mrs T Foster	Zone 25	Mrs S Adams, Mr G Adams
Zone 12	Unavailable	Zone 26	Mr W Pernice, Mr B Gribbin
Zone 13	Mr G Croft	Zone 27	Mrs L McRae, Mrs J Waugh
Zone 14	Mrs S Feeny	Zone 28	Mrs P Durant, Mrs E Caswell

Visitors: Mrs K Britton (Executive Officer) \*indicates members present holding proxy forms.

Mrs D Cullen welcomed everyone attending especially the new Councillors and opened the meeting at 9.05am.

**APOLOGIES:** Mrs M Pestell OAM (Zone 2), Mr P Patterson (Zone 5), Mrs J Frankum (Zone 10), Ms B Williamson, (Zone 13), Mrs K Taylor (Zone 14), Mr P Painter OAM (Zone 15) Mr A Morrall (Zone 17), Mrs S Woodhouse (Zone 18), Mr A Newham (Zone 19), Ms M Hodges, Mr K Felton (Zone 20)

**C53/16 That the apologies be accepted.**

Moved: Mr P Petherbridge

Seconded: Mr S McIntyre

(carried)

It was announced that there were 33 registered voters, including proxies and excluding latecomers or visitors.

**2. MINUTES** of Council Meeting held Tuesday 26 July 2016.

**3. CONFIRMATION** of the above Minutes.

**C54/16** That the Minutes of the previous Meeting dated 26 July 2016 be adopted as true and accurate.

Moved: Ms F Pennell                      Seconded: Mr P Petherbridge                      (carried)

**4. BUSINESS ARISING** out of the above Minutes.

Nil

**5. REPORTS**

**i) Presidents Report- Mrs D Cullen – as tabled**

**C55/16** That the Presidents Report be accepted.

Moved: Mrs D Cullen                      Seconded: Ms F Pennell                      (carried)

Mrs D Cullen wanted to especially congratulate Mr A Newham and the Junior Mounted Games team who were a close second behind WA at the recent Junior Mounted Games Championship in WA.

Executive Recommendations

**C56/16** That the entry fees for Sporting, Campdraft and Team Penning will be \$45 per rider and this will include the cattle levy for Campdraft and Team Penning.

Moved: Mr P Petherbridge                      Seconded: Mrs E Caswell                      (carried)

**C57/16** That the new helmet standards – American SNELL E2001, British PAS 015 and ARB HS 2012 be added to the approved list of helmets so that the standards are:  
**AS/NZ 3838 with SAI Global mark**  
**ARB HS 2012 with SAI Global mark**  
**ASTM F1163 with SEI mark**  
**SNELL E2001 with SEI mark**  
**PAS 015 with BSI Kitemark**  
**VG1 WITH BSI Kitemark**

Moved: Mr P Petherbridge                      Seconded: Mrs S Adams                      (carried)

**C58/16** That the pass mark for Showjumping judge be 85% (as per EA) and either the completion of two (2) Showjumping judges clinics or one (1) Showjumping judges clinic and pencil minimum of four (4) times with an EA Level 1 judge.

Moved: Mr P Petherbridge                      Seconded: Mrs A Davis                      (carried)

Ratification of the following:

Technical Delegates for April Championships

	Sporting	Campdraft	Team Penning	Polocrosse
TD	Peter Petherbridge	Fiona Pennell	Fiona Pennell	Wayne Mills
Ass	Fiona Pennell	Peter Petherbridge	Peter Petherbridge	Frank Kelleher

Announcer Geoff Adams with Chief Gear Stewards for all Shiralee Adams

C59/16 that in order for a State Championship to be held there must be a minimum of five (5) nominations for that age group for it to be a competition. Motion withdrawn.

**C60/16 Should there be less than ten (10) riders compete in any group at a State Championship points will be allocated on a pro-rata basis and if there are less than five (5) riders in the age group there will not be a Reserve Champion.**

Moved: Mrs E Caswell Seconded: Dr F Kelleher (carried)

C61/16 That vaulting neck straps are not permitted for use in Mounted Games (this is to bring the association in line with PPMG rules).

Moved: Dr F Kelleher Seconded: Mrs J Alston (lost)

**C62/16 That the Showjumping competition commences when the rider enters the arena and that any fall of the horse or rider from the time the rider enters the arena until they pass through the finish will incur elimination from that class.**

Moved: Mr P Petherbridge Seconded: Mr A Riphagen (carried)

Notification of changes to dates and venues for 2017 as below:

#### April 2017 Gravesend Combined Championships

- 7 April – bump in
- 8 April – Sporting
- 9 April – Campdraft
- 10 April – Team Penning
- 11 April – Polocrosse
- 12 April – Polocrosse & bump out

#### July 2017 AELEC Tamworth Combined Championships

- 30 June – bump in
- 1 July – Showriding
- 2 July – Showriding
- 3 July – Showjumping
- 4 July – Showjumping
- 5 July – Dressage
- 6 July – Dressage
- 7 July – Jumping Equitation
- 8 July – Jumping Equitation & bump out

#### 28<sup>th</sup> September – 2<sup>nd</sup> October 2017 Bungendore Combined Championships

- 28 September – bump in
- 29 September – Mounted Games
- 30 September – Mounted Games
- 1 October – Team Sporting
- 2 October – Team Sporting & bump out

#### October 2017 Harden Combined Championships

- 6 October – bump in

- 7 October – One Day Event & Combined Training Dressage Showjumping if possible
- 8 October – One Day Event – balance of Showjumping and Eventing & bump out

State Camp Selections were read out as below:

<b>DRESSAGE</b>			
<b>Rider Name</b>	<b>Horses Name</b>	<b>Club</b>	<b>Zone</b>
Alyssa Brown	Pemberton Brown Busker	Harden	2
Phoebe Wilkinson	Greenoaks Munich	Hills District	26
Tiffany Bignold	Don't Be Late	Glenorie	26
Dannica Whitty	Coppertone	Mangrove Mountain	24
Naomi Saywell	Highview Crusader	Mt Sugarloaf	25
Kyrstal Taylor	Colonial Galaxy Spectacular	Mt Sugarloaf	25
Georgia Dibben	Grande Rocky Royale	Matcham Valley	24
Isabella Wall	M.R. Phoenix	Moruya	14
Amelia Burton	Foxslow Zalenka	Geary's Gap	16
Lara Hamblin	Armitage	Warren	4
Adele Clark	Califat Kid/Gmelin Park Floss	Bungendore	16
Jayde Bennett	Hillside Sugar	Shoalhaven	28
Charley Heyblok	Cedar	Kiama	22
Billie Miles	Paris	Geary's Gap	16
Kirra Hubbard	Hayborn Kitty	Lake Albert	12
Grace Heyblok	Ghandi	Kiama	22
Savannah Coddington	Bamborough Lady Jodie	Dubbo	4
Tessa Coddington	Nemo	Dubbo	4
Saskia Smith	Caesars Crossing	Cudal	3
Tiani Stewart	Haji Firooz	Hastings	9
Jessica Usher	Comet	Shoalhaven	28

<b>SHOWJUMPING</b>			
<b>Surname</b>	<b>Horses Name</b>	<b>Club</b>	<b>Zone</b>
Kate Johnson	Chiltern's Coat	Mangrove Mountain	24
Jessica Towns	Shakana	Gravesend	8
Victoria Temm	General Fluke	Forest Hills	23
Grace Costello	Koa	Bellinger River	9
Sam Watson	JB Little Gun/Ballycastle Tully	Crookwell	27
Eleanor Miller	Kaloona Virago	CRC	16
Patrick Carraro	Ploutos	Mangrove Mountain	24
Paige Hepher	Hot Chocolate	Mangrove Mountain	24
Brianna Smith	Coolart Farm Hopscotch	Geary's Gap	16
Ammie Cleal	Dixie Chick	Warialda	8
Sophie Hamilton-Smith	Yoni	Quirindi	5
Anna Ryan	AR Peace P Brown	Lake Albert	12
Kelsey Szczepanik	Raynick Alpache Krackerjack	Murrumbateman	16
Esther Black	Baerami Josh	Bega	14
Isabel Hamer	Rosie BFD	Carcoar	3
Ysolde Okumara-Jones	Diagonally	Woodlands Park	26
Phoebe Doohan	General	Geary's Gap	16
Isabella Burnett	Ruby	Kiama	22
Sarah Wilton	Not Yet	Dural	23

<b>EVENTING</b>			
<b>Rider Name</b>	<b>Horses Name</b>	<b>Club</b>	<b>Zone</b>
Rachael Temm	Ce Ce Moscato	Forest Hills	23
Claudia Fuerschke	Kalbradia Park Montego Bay	Toronto	24
Madeleine Prell	Coolaroo Mowgli	Crookwell	27
Matilda Seppelt	Tsarina	Londonderry	19
Ashley Randle	Highlands Mr Henrysee	Denman	7
Olivia Skye Sylvester	Cullendore Trigger	Nundle	5

Sebastian Irwin	Architrave	Denman	7
Fiona Campbell	Quirran Lea Strait Skip	Woodlands Park	26
Zoe Powell	I'myourhuckleberry	Avondale	23
Zac Bryce	Spud	Batemans Bay	14
Claudia Beer	Gladitorial	Wamboin	16
Serina Ridge	Joey	The Vines	26
Ashleigh Bennett	Miss Defence	Young	2
Clare Feeney	Mojo Working	Batemans Bay	14
Elouise Bacon	Sun Tzu	Forest Hills	23
Grace Maguire	Missenden	Batemans Bay	14
Bianca Lorenzo	JK Roonstar	Wirlinga	20
Hannah Smith	Earl of Pembroke	Quirindi	5

#### HORSEMANSHIP

Rider Name	Horses Name	Club	Zone
Alana Buresti	Barnetts Dynasty	Salt Ash	25
Josie McGrath-Weber	Kaloona Just a Jest Jerry/Cherish	CRC	16
Alexandra Hamblin	Outlander	Warren	4
Chloe Ronneberg	Beauleigh Showtime	Londonderry	19
Amy Dwyer	Coolidowns Sir Frank	Tall Timbers	24
Katie Williams	Gina	Armidale	13
Rebecca Moss	Banjo	Sun Valley	19
Brianna McKee	Little Gum	Dural	23
Kelly Bridgland	Saddle Up Valentine	Forest Hills	23
Caitlin Hackett	Greenwood Challenge	Wamboin	16
Gracie Herring	Rexxey	Murrumbateman	16
Brooke Hampson	KB Rockstar	Pambula	14

#### MOUNTED GAMES

Rider Name	Horses Name	Club	Zone
Tamsyn Beml	Bluey	Woonona	22
Georgia Foley	Flying Mouse	Sun Valley	19
Connor Richardson	Bambi	Londonderry	19
Jared Newham	Timmy	Londonderry	19
Rosie Fanning	Sonic	Braidwood	27
Zenne Manger	Swift	Forest Hills	23
Mia Stephenson	Felix	Forest Hills	23
Benjamin Minness	Dippey	Forest Hills	23
Emily Conn	Ace	The Vines	26
Rebecca Sanford	Monti	The Vines	26
Archi McGrath-Weber	Will	CRC	16
Erin Davis	Mojo	Sussex Inlet	28
Lucinda McKee	Little Cody	Dural	23
Siena Jackson	Polly	Sussex Inlet	28

### iii) Treasurers Report

Mr P Petherbridge noted that the balance sheet included most of the income for the year now that all the championships have been held but still left a lot of outstanding invoices relating to the championships and normal ongoing expenses to come out of the funds at hand. Included in these figures is \$40,920 grant from Department of Sport and Recreation to undertake a governance review and this money would partly cover the costs of this review. Mr P Petherbridge also noted that there no Nationals expenses in 2016 which come out every two years and will be reflected in the 2016 figures.

**C63/16 That the Treasurers Report be accepted.**

Moved: Mr P Petherbridge Seconded: Mrs S Adams (carried)

**iv) Chairman of Chief Instructors Committee – no report due to Mrs J Frankum not being available, Mrs E Caswell presented the Zone Chief Instructors recommendations on behalf of Mrs J Frankum.**

Recommendations from the Zone Chief Instructors Committee meeting for consideration by Council.

Sporting, Campdraft & Team Sporting

**C64/16 That the Running T be removed from Sporting and replaced by the Key Hole Race.**

**The races will be as follows:**

**Flag Race, Barrel Race, Diamond Flag, Key Hole Race, Bending Race, Bonfield Bounce Bend, Three Mug Race.**

Moved: Mrs S Adams Seconded: Mr P Petherbridge (carried)

**C65/16 That for Sporting – the qualifying times for all riders under 13 be as follows:**

**Barrel Race 23 seconds**

**Bending Race 14 seconds**

**Flag Race 49 seconds**

**Bonfield Bounce 37 seconds**

**All other ages remain the same.**

Moved: Mrs S Adams Seconded: Mrs J Alston (carried)

Team Penning

Mrs E Caswell asked Ms F Pennell to explain how the scoring would be conducted for Team Penning, Ms F Pennell noted that the ultimate goal of Team Penning was to pen all three cattle therefore teams who have penned all three cattle take priority over the fastest time. Details would be provided in the Team Penning rules and added to the website as well as circulated to the judge.

Polocrosse

Single Section teams would again be accepted for 2017 and Dr F Kelleher to provide contacts from Polocrosse NSW to follow up on Area Instruction days for riders.

Showriding

Mrs E Caswell reminded Zone Chief Instructors to assess the suitability of riders for the Bareback class noting the high number of falls at the last championship in this class.

**C66/16 Showriding – take out the Working Hunter for 2017 and replace with Pony Club Mount (with snaffle bit optional noseband) may use a whip or spurs. Routine to be circulated in schedule.**

Moved: Ms F Pennell Seconded: Mrs S Adams (carried)

**C67/16 Showriding – That the heights for the Working Hunter class be broken into three heights Ponies 30cms, Galloways 45cms and Hacks 60cms. Heights should not exceed 60cms with riders to supply a Showjumping grading card to enter stating that they are capable of these heights.**

Moved: Ms J Morgan Seconded: Mrs S Adams (carried)

Showjumping

**C68/16**

**Showjumping – include another grade in each age group as follows:**

**Under 13 – B, C, D**

**13 – under 15 – A, B, C**

**15 – under 17 – A, B, C**

**17 – under 25 – A, B, C riders may be balloted if numbers too high in lower grades**

**Ribbons will be provided for the lower grades only and will not count to the overall pointscore for Age Champions.**

Moved: Mrs E Caswell                      Seconded: Mr P Petherbridge                      (carried)

Dressage

Mrs E Caswell advised that the tests for 2017 Dressage championship be the same as 2016 with the inclusion of an optional Freestyle Dressage test, information to be provided on the rules for a Freestyle Dressage test (EA Section 6 of Dressage rules), this test will not count towards the overall champion and ribbons only to be provided. It should also be noted that riders may be balloted depending on numbers.

**C69/16                      That an optional Freestyle Dressage test be offered broken into three age groups of Under 13's, Under 17's and Under 25's as optional only ribbons to be given with no points to the age champions, Freestyle rules will need to be circulated as soon as possible and limits may need to be applied depending on the numbers received.**

Moved: Mrs K Wood                      Seconded: Mrs J Alston                      (carried)

Jumping Equitation

**C70/16                      All riders who use an illegal bit will be eliminated at the discretion of the ground committee.**

Moved: Mrs E Caswell                      Seconded: Mrs A Davis                      (carried)

Mrs E Caswell said that the Bit Dictionary would be linked to the online version of the schedule and included in the Handbook Section on the website.

Mrs E Caswell said that when cars were used for Judges at the Championship the area surrounding these cars would be bunted off so that riders were aware of where the judges were.

Mounted Games and Team Sporting

The games for Mounted Games to remain the same for 2017 as 2016 and would be as follows:

- |                       |                |
|-----------------------|----------------|
| Balloon Bursting Race | Old Sock Race  |
| Hurdle Race           | Five Flag Race |
| Postman Chase         | Rope Race      |
| Sword Race            | Pyramid        |
| Stepping Stones       | Tack Shop Race |

For Team Sporting:

**C71/16                      That one (1) Associate rider per Zone Junior Team be allowed.**

Moved: Dr F Kelleher                      Seconded: Mr P Petherbridge                      (carried)



## Zone 16

Amendment to Gear Rules:

C77/16 9. UNIFORM

### Part 1

Juniors (Under 17 years of age) to wear beige, fawn or oatmeal jodhpurs.

Associates (17 years to under 26 years of age) to wear white, beige, fawn or oatmeal jodhpurs.

### Part 2

Juniors (Under 17 years of age) to wear beige, fawn or oatmeal riding trousers.

Associates (17 years to under 26 years of age) to wear white, beige, fawn or oatmeal riding trousers.

Moved: Ms K Breitkopf                      Seconded: Ms S Breitkopf                      (lost)

## ZONE 4

Amendment to Gear Rules:

C78/16 Where ever jodhpurs are allowed to be worn that the ruling now include the colour White and Banana.

If successful the ruling would read in Section 7 paragraph 9.

“For all Club, Zone and State competition, full uniform is to be worn. Long Sleeved shirt (*worn with sleeves down and buttoned up*), tie, beige, fawn, oatmeal, white or banana jodhpurs (the wearing of a coat is NOT permitted).”

Moved: Ms F Pennell                      Seconded: Mr P Petherbridge                      (lost)

## 8. AGENDA ITEMS

- a) Work Health and Safety – Mrs K Britton said that the draft Code of Practice had been commented on and further information would be circulated once known, a review of the WH&S Act was taking place and feedback provided. Mrs K Britton said that the clubs who had not submitted their annual safety checklists for 2016 were listed in Mrs D Cullen’s report which is a disappointing response would everyone please remind clubs to forward forms for 2017.

Also to be noted in the President’s report was information on accident reports received at the office while it might seem that those zones with low or no reports lodged were working well Mrs K Britton said she felt that that was not the case and the clubs were not aware that they needed to submit a copy of all accident reports to have on hand in case a claim was made and asked members present to follow up with clubs to remind them of this obligation.

Mr P Petherbridge also reminded everyone that clubs had to forward membership affiliations into the office to finalise memberships noting that some clubs were not sending in affiliations especially those registered through Myclub.

- b) Working with Children Checks – Mrs K Britton said the Office of Children’s Guardian had been in contact with a number of clubs who had not registered as an organisation to confirm their status as part of their audit process and hopefully all clubs were now up to date. Ms K Britton

reminded members present to hand over to new committee members log in's to verify WWCC registration numbers along with other important information when AGM's were finalised.

## 9. CORRESPONDENCE

1. Zone 5/Coonabarabran application to host State ODE/CT – Mrs J Alston noted that this application would be re-submitted for 2018 championship
2. Zone 16 motion – uniform jodhpurs – on agenda – already dealt with in motions
3. Zone 25 – Bulahdelah reformation – information read from club and supporting documentation supplied by zone.

### **C79/16 That the application from Bulahdelah PC for reformation be accepted.**

Moved: Mrs S Adams                      Seconded: Mr P Petherbridge                      (carried)

4. Zone 16 – feedback re state championships - tabled
5. PCA July newsletter – circulated via email - tabled
6. PCA August newsletter – circulated via email- tabled
7. PCA reply re fee increase – circulated via email- tabled
8. SIEC notification of new events coordinator Sue Hartog- tabled
9. RAS update- tabled
10. Department Fair Trading – changes to NSW Association Laws – submitted to Lander & Rogers for inclusion in updates to constitution- tabled
11. Racing NSW – media release re Horse Welfare Fund – circulated via email- tabled
12. Sport NSW re renewal of membership- tabled
13. Zone 24 – amendment to C35/16 – on agenda – already dealt with in motions
14. BCS – re annual review of fees- tabled
15. EBM – iCare – previously WorkCover NSW update- tabled
16. Zone 16 re rule change grading – on agenda – already dealt with in motions
17. PCA Brand guidelines- tabled
18. PCA October newsletter – circulated via email- tabled
19. PCA October newsletter – circulated via email- tabled
20. SafeWork NSW re review of WHS Act – tabled as per agenda item
21. PCA November newsletter – circulated via email- tabled
22. PCA information for states re membership fees – read
23. EA Helmet regulations update- tabled already dealt with in Executive recommendations
24. Zone 5 re qualifying times review for younger children for sporting events- tabled already dealt with in ZCI recommendations
25. Berkley and Figtree PC in recess intending to merge as new club Keira Pony Club minutes, club colours and Zone 22 acceptance – information read from club and supporting documentation supplied by zone.

### **C80/16 That the application from Berkley and Figtree PC's to wind up and reform as a combined Keira PC be accepted.**

Moved: Mrs M Marsh                      Seconded: Mrs E Caswell                      (carried)

26. Zone 16 expression of interest to host State Mounted Games and Team Sporting – tabled and accepted.

## 10. GENERAL BUSINESS

- Mrs K Eydling asked a question in regard to insurance a non-members leading ponies, Mrs K Britton advised that as long as the non-member had signed the volunteers book they were covered under pony clubs public liability in the event of an accident remembers of course that they non-member volunteer needed to sign in for each activity that they perform on the day i.e. sign in to lead ponies, sign in to work in canteen, sign in to help clean up while a member was automatically covered for all duties performed on the day.
- Mrs K Wood asked for clarification on the associations smoking policy at pony club events and grounds. Mrs K Britton advised that PCA NSW followed NSW State Laws prohibiting anyone smoking on sports grounds (see the policy tab on the association's website for full details) and that no one should be allowed to smoke on a sports ground which included grounds owned by councils, showground trusts and privately by pony clubs.
- Mrs E Caswell asked all area's to provide details of any rider suitable for Team Sporting at the RAS so that we can field 6 full area teams this year and provided her email address for zones/areas to contact her as soon as possible.
- Mr G Hamer asked if the association was any closer to electronic entries for state championships, Mrs K Britton advised that data had been given to SMA for updating to the National database and further training provided on the database and the events section of the database and it was hoped that we would utilise this medium for next year's events as long as testing went well.
- Mr A Riphagen asked for an update on the meeting that the Executive held with Landers & Rogers after the July meeting in regard to governance and PCA. Mrs K Britton advised that the solicitors agreed that in principal PCANSW could break away from PCA however we needed to consider the ramifications with this including grants, national and international participation and suggested that the best way forward would be to work with the PCA board. Mrs K Britton said that while we may not always agree with some of the decisions made the PCA board were acting within the constitution and in order to make any changes NSW and the other states needed to supply alternatives whether that be motions to amend the constitution or nominees for the board.
- Mrs D Cullen said that the State Executive would be meeting at State Camp to go over the draft constitution and by-laws and would provide further feedback once this meeting had taken place.
- Mrs E Caswell asked members present to follow up with any rider who wished to complete their A Certificate (expressions of interest and workbooks needed to be sent to the office by 12/12/16) so that arrangements may be made by Mrs J Frankum for suitable assessors with the proposed date for assessment being Friday 13<sup>th</sup> January 2017.

## 11. CLOSE MEETING

There being no further business Mrs D Cullen wished everyone a safe and happy Christmas and New Year and thanked everyone for their attendance and closed the meeting at 11.30am.