
Active Kids – PCANSW Club Guide

Commencing 31 January 2018, the NSW Government will allocate \$207 million over four years to establish Active Kids.

Active Kids is a program to help NSW families meet the cost of getting their kids into sport and active fitness and recreation activities. Every child (4.5 – 18 years' old) enrolled in school from Kindergarten to Year 12 will be eligible for an Active Kids Voucher. This includes those who are home-schooled or enrolled in secondary school education at TAFE NSW.

The NSW Government will provide a \$100 voucher to parents/guardians of school enrolled children. The \$100 voucher can be used for registration and participation costs for sport and fitness activities.

The initiative aims to reduce barriers to participation and help change the physical activity behaviours of children and young people in NSW.

It will not be means tested and one voucher will be available for every child in the family annually over the next four years. There will be no limits on the number of applications per family, as long as every child is enrolled in school. Active Kids vouchers can be redeemed for Pony Club Australia Memberships for members residing with a NSW Address.

Individual items (such as shirts, boots etc.) that would usually be purchased from a retailer/club and paid for by the individual as part of participating in the activity separate to any licence, club membership or registration fees charged by the provider are not available for the discount.

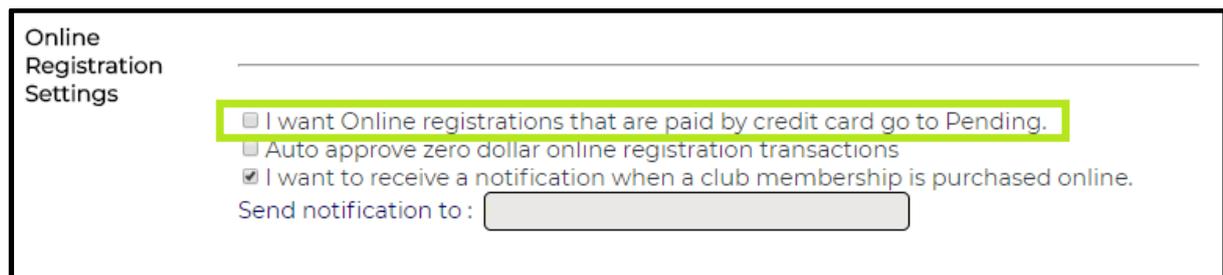
How do we make the Active Kids voucher available to our members?

The My Pony Club allows the payment of Active Kids however the only payment available for Active Kids is via Credit Card and this needs to be automatically approved.

If the club has Credit Card Payments going to pending, the option for Active Kids will be unavailable. This is because the integrated NSW Government system will mark the voucher as used however if the member is not able to become a member with the club, they won't be able to re-use the voucher.

To allow Vouchers to be processed via the My Pony Club system, you will need to ensure the option for pending Credit Card payments is unchecked:

Club Backend PCA > Administration > My Profile > Online Registration Settings



Online Registration Settings

- I want Online registrations that are paid by credit card go to Pending.
- Auto approve zero dollar online registration transactions
- I want to receive a notification when a club membership is purchased online.

Send notification to:

This will then make the voucher field available for your members.

How do our members apply for a voucher?

From 31 January 2018, parents/guardians/carers with legal responsibility of an eligible child resident in NSW will be able to download a voucher from an online platform. The platform will be run by Service NSW and can be accessed through this website.

After obtaining the Voucher Code from Service NSW, members head to My Pony Club to register:

https://osm-pony.omnisportsmanagement.com/Memberships/OSMMbr_RespLogin.aspx

Log in with the Pony Club Membership details as a Current Member (previous member of Pony Club in 2016 or 2017) or apply as a New Member. Once in the account, select 'My Membership' from the menu and either 'Add a Club Membership' or 'Renew'.

On the Payment Summary screen, members will see the option to enter in the Active Kids Voucher Code available for this member. The system will automatically validate this code and members will receive the applicable discount if they have entered a valid code.

Renew Membership

Summary of Fees

Registration	Fee
Pony Club Australia	\$6.88
Pony Club Association NSW	\$61.12
Channon Dunoon - Riding Member	\$20.00

Registration Fees:

Active Kids Voucher Number :

Validate Voucher

Service Fee : \$0.30
 Credit Card/Online Fee : \$1.62
 Total Amount : \$89.92

If members are looking to pay for their membership via Cash, Cheque or EFT, a Club Administrator can process the membership via the backend by:

Members > View Members > Search Member > Update > Renew this Member > Process to Payment > Enter Voucher > Validate > Choose Payment Type



PONY CLUB
AUSTRALIA

MY PONY CLUB HELP LOG OUT CLUB HOME ADMINISTRATION MEMBERSHIP SETTINGS MEMBERS COMMUNICATIONS REPORTING

EVENTS MANAGEMENT

Renew Membership

Summary of Fees

Registration	Fee
Pony Club Australia	\$6.88
Pony Club Association NSW	\$61.12
Hinton Wallalong - Riding Member	\$82.00

Registration Fees:

Active Kids Voucher Number :

Validate Voucher

Service Fee : \$0.30
 Credit Card/Online Fee : \$2.55
 Total Amount : \$152.85

Vouchers provided are valid for redemption during the current calendar year activity program (Year 1 will commence from 31 January and expire on 31 December 2018). Vouchers shall expire at the end of the calendar year. 2019 vouchers and beyond will commence from 1 January each year and expire on 31 December.

Vouchers are available for redemption once only for the nominated registered season or term of activity. Please note that vouchers cannot be split between multiple clubs or registrations, and therefore you may not be able to claim the full \$100.

What happens if the child lives outside NSW?

To be eligible for a voucher, each child must reside in NSW.

The club where the child registers must also be located and operating in NSW.

Some examples are:

- My child lives in NSW and plays in a NSW club – the child is eligible to claim a voucher
- My child lives in VIC and plays in a NSW club – the child is ineligible to claim a voucher
- My child lives in NSW, goes to school in VIC – the child is eligible to claim a voucher
- My child lives in NSW but plays in a local club located in VIC – the child is eligible to claim a voucher but cannot use the voucher at a club operating outside NSW.

Parents/carers/guardians of children in rural or remote areas of NSW and/or children with disabilities who may not otherwise meet the above criteria may discuss their registration with the Office of Sport.

For further information, you can access the NSW Government's Active Kids program at <https://sport.nsw.gov.au/sectordevelopment/activekids>

Common Errors

Where a voucher is not applied, an error message will show for the member in red, such as:

This a not a valid voucher number. Please enter a valid voucher number

Reasons for errors can include, but are not limited to:

- Spaces in the Voucher Code (voucher must be digits only in the field)
- Incorrect voucher number – less than 16 digits entered
- Incorrect voucher number – more than 16 digits entered
- Incorrect voucher number – incorrect combination of 16 digits entered
- DOB and Voucher Number do not match
- Voucher has already been redeemed either for this sport or another sport

Vouchers can only be processed where the payment is Credit Card and the payment is not set by the club to go to Pending (see above '*How do we make the Active Kids voucher available to our members?*').

Payments via Cash, Cheque and EFT will not apply the discount as the validation of the voucher must be made at the same time as payment.

If you have any further questions, please contact PCANSW on 02 4229 8977.