

Purpose of this policy

Under common law, all officials and instructors have a responsibility to act honestly, exercise reasonable care and skill and understand their fiduciary duties whilst performing their necessary tasks on behalf of the organisation. This policy has been developed to provide you with an understanding how to avoid conflict of interests.

Conflict of Interest

Conflicts of interest arise when Officials / Instructors / Judges / volunteers are influenced, or may appear to be influenced, by personal interests when carrying out their job.

Some examples of conflict of interest could be (but are not limited to):

- When a member or his/her immediate family or business interests stands to gain financially from any business dealings, programs or services of the organisation.
- When a member stands to gain personally or professionally from any insider knowledge if that knowledge is used to their personal advantage.
- Where a member has a role on the body of another organisation, where the activities of that other body may be in direct conflict or competition with the activities of PONY CLUB.
- Where a member is judging or selecting or officiating or assisting at an event and either one of their students, relatives or horses are competing.

A member shall not be considered conflicted in any matter by the fact alone that the member is involved in Equestrian sport as an official, an administrator, a volunteer, or as a horse owner or that they know any of the competitors or that a member of their family is competing.

Consequence of Disclosure

Where a club / zone / state official, volunteer or instructor voluntarily declares a potential conflict of interest, that person shall absent themselves from all discussions of the matter concerned and if applicable, shall not vote in respect of that matter and shall not be counted in determining whether a quorum exists for the making of any determination on the matter.

Where a club / zone / state official, volunteer or instructor fails to declare a potential conflict of interest, the matter shall be referred to the discipline procedure of the club / zone / state body and may result in discipline action being taken.