

**MINUTES OF THE COUNCIL MEETING
OF THE PONY CLUB ASSOCIATION OF NEW SOUTH WALES INCORPORATED**

DATE: TUESDAY 1 AUGUST 2017

VENUE: THE CATHOLIC CLUB, (PHILIP ROOM) CAMPBELTOWN

Mr W Pernice thanked everyone for attending the Council meeting and noted that we would be presenting the Volunteer of the Year, Junior Volunteer and Keith Lowe Award before the meeting commenced. Mr W Pernice said that after these presentations there would be a short Complaint Handling presentation.

1. PRESENT:

Chairman	Mr W Pernice	Zone 15	Apology
Zone 2	Mrs M Pestell OAM	Zone 16	Ms S Gibson
Zone 3	Mr G Hamer	Zone 17	Apology
Zone 4	Mrs D Cullen OAM	Zone 18	Apology
Zone 5	Mrs J Alston *	Zone 19	Dr F Kelleher
Zone 6	Mrs M Tanti, Ms L Riley	Zone 20	Ms N Carlson
Zone 7	Mr P Logue, Mrs J Gorman	Zone 21	Not available
Zone 8	Mrs J Morgan *	Zone 22	Not available
Zone 9	Mrs K Wood	Zone 23	Mr G Temm, Mr G Hankins
Zone 10	Mrs K Eyding, Mrs J Frankum	Zone 24	Mr P Petherbridge
Zone 11	Mrs A Davis, Mrs T Foster	Zone 25	Mrs S Adams, Mr G Adams
Zone 12	Mrs E Bent	Zone 26	Mr W Pernice, Mr B Gribbin
Zone 13	Mr G Croft	Zone 27	Mrs L McRae, Mrs J Van Den Boggart
Zone 14	Mrs S Feeney	Zone 28	Mrs P Durant, Mrs E Caswell

Visitors: Mr K Felton*, Mrs K Britton (Executive Officer) *indicates members present holding proxy forms.

Mr W Pernice welcomed everyone attending especially the new Councillors and opened the meeting at 10.30am.

APOLOGIES: Ms F Pennell (Zone 4), Mr C Dolin (Zone 5), Ms B Williamson (Zone 13), Ms K Taylor (Zone 14), Mr P Painter OAM (Zone 15), Mrs N Smith (Zone 16), Mr A Morrall (Zone 17), Mr A Newham (Zone 19), Ms M Hodges (Zone 20), Mr S McIntyre (Zone 24).

C33/17 That the apologies be accepted.

Moved: Mr P Petherbridge Seconded: Mr G Hamer (carried)

It was announced that there were 33 registered voters, including proxies and excluding latecomers or visitors.

2. MINUTES of Council Meeting held Tuesday 28 March 2017.

3. CONFIRMATION of the above Minutes.

C34/17 That the Minutes of the previous Meeting dated 28 March 2017 be adopted as true and accurate.

Moved: Mrs E Caswell

Seconded: Mrs S Adams

(carried)

4. BUSINESS ARISING out of the above Minutes.

Letter to Pony Club Australia were sent and would be further discussed in President's report.

5. REPORTS

i) Presidents Report- Mr W Pernice – as circulated

C35/17 That the Presidents Report be accepted.

Moved: Mr W Pernice

Seconded: Mr P Petherbridge

(carried)

Pony Club Australia

Mr W Pernice updated members present on the replies to letter sent as requested at the March meeting – C8/17, C9/17, C10/17. Reply to C8/17 that the board had reviewed the letter and that there was no precedent set and the quoted clauses were not relevant. Reply to C9/17 that fees would not be considered by the members for a decision as under clause 9.10 it is a board matter. Reply to C10/17 that motion could not be accepted as PCA is bound by the Corporations Act. Clause 14.1 and could not be voted on by the members.

Mr W Pernice said that he had expected these types of responses and that he had been in contact in person and via telephone with Chairs of each state to work together on presenting a united front to the board. Mr W Pernice believes that the only way for change to occur is if states present a list of issues and some possible solutions to the board together and he hoped that this would provide a good outcome for all parties. It was important that we remain professional during the process and he was intending holding further discussions with states in Toowoomba at the Nationals.

Mr W Pernice said that the association had received some great coverage of our Championship at Tamworth and congratulated everyone on a job well done. Mr W Pernice said that it was important for everyone to remember that we have a Media Policy and that we want to get out good news stories however he asked that members not comment directly on anything that may be harmful to the association and contact either the office or himself for direction.

Racing NSW

Mr W Pernice said that the visit by members of the Zone Chief Instructors Committee to Canterbury Racecourse to see the Racing NSW Rehabilitation program was successful with a number of very positive outcomes for both organisations. The State Executive would be working with Racing NSW to draft an Memorandum of Understanding and to ensure that the any horse goes to the right rider with a range of items to be included in contracts of sale including that a horse may not be on-sold to anyone other than back to Racing NSW within the first twelve months, that a feeding and exercise program be developed for horse and ongoing support and training be provided where needed. Racing NSW has offered to cap the price of all horses sold to current PCA NSW members and pay for one year's membership to PCA NSW for non-members as part of the support system being offered to riders.

Mr W Pernice said that there were a number of other initiatives involving Racing NSW that were being discussed, including production of quality videos for training purposes, the use of their Lithgow

property and the possibility of clinics run by Scott Brodie to clubs and zones for camps, all requests must come through the office.

State Championship and survey response

Mr W Pernice thanked everyone for taking the time to respond to our survey and summarized the survey responses and that the Executive Committee have taken on board a number of the responses and where possible will implement many of them. Mrs K Britton said that many of the responses were very positive. Mr W Pernice said that the office would provide feedback to members via the website and social media to the survey responses.

ii) Executive Recommendation

Executive Recommendations

C36/17 That the dates and combinations for State Events be as follows:

- January 2018 – Dressage and Showriding – proposed dates 19-22 or 25-28, bump in the day before
- April 2018 – Sporting, Campdraft, Team Penning – as scheduled 14-16 April
- July 2018 – Jumping Equitation, Showjumping – proposed dates 7-10 July with bump in day before
- September/October 2018 – Mounted Games and Team Sporting as scheduled 29 September – 1 October
- October 2018 – One Day Event, Combined Training as scheduled 5-7 October

Moved: Mr P Petherbridge Seconded: Mr P Logue (carried)

iii) Treasurers Report – as per the Annual Report

C37/17 That the Treasurers Report be accepted.

Moved: Mr P Petherbridge Seconded: Mr P Logue (carried)

Mr P Petherbridge said that as part of his due diligence as treasurer he wanted to point out that the cost of State Camp for a small percentage of our membership was quite high compared to the income. Mr P Petherbridge said that he had no problem with continuing with camp however he wanted to point this out to the members for their input. Discussion that those present felt that the outlay was worth it and State Camp was something for a rider to strive towards.

Mr P Petherbridge noted that most of the association's income has been received at this time however we would still have all of our normal operating costs for the balance of the year along with some large accounts for nationals and BAS.

iv) Chairman of Chief Instructors Committee – Mrs J Frankum

C38/17 That the Chairman of Chief Instructors Report be accepted.

Moved: Mrs J Frankum Seconded: Dr F Kelleher (carried)

Recommendations from the Zone Chief Instructors Committee meeting for consideration by Council.

Safety

C39/17 That a person holding a Gear Check Certificate must be present at all Club fixtures including riding.

Moved: Mrs J Frankum Seconded: Mrs J Alston (carried)

All instructors certificates have a gear check component as per of their certificate.

Note: this addition is a safety issue as there must be someone at the fixture to inspect gear and make sure that it is in sound condition, is fitted correctly and is Pony Club approved.

Mounted Games and Team Sporting

The schedule notes that two days have been set aside for both championships however if numbers allow this may be shortened to one and half days each to allow riders/families to leave early. Office to purchase enough sets of helmet covers for the championship and they be retained by the office.

One Day Event & Combined Training

No recommended changes at this time.

Sporting, Campdraft & Team Penning

No recommended changes at this time Mrs J Frankum asked for feedback on any changes to the Sporting games and suggested members write their preferences down for them to be discussed at the next meeting.

Showriding

No recommended changes at this time with classes to remain the same as 2017

Dressage

No recommended changes at this time with tests to remain the same as 2017

Showjumping

C40/17 That for 2018 Showjumping championship the grades remain the same as 2017 with the following classes:

1st day of the competition – A2 and Grand Prix

2nd day of the competition AMG and Accumulator

Moved: Ms J Morgan Seconded: Mrs E Caswell (carried)

Jumping Equitation

No recommended changes at this time with classes to remain the same as 2017

v) **2017 State Sporting Championships** – Mr P Petherbridge

vi) **2017 State Campdraft Championships** – Mr P Petherbridge

vii) **2017 State Team Penning Championships** – Ms F Pennell

viii) **2017 State Showriding Championships** – Ms J Morgan

- ix) **2017 State Showjumping Championships** – Mrs J Frankum
- x) **2017 State Dressage Championships** – Mrs K Wood
- xi) **2017 State Jumping Equitation Championships** – Mrs E Caswell

C41/17 That all reports be accepted:

Moved: Mr P Petherbridge Seconded: Mrs J Alston (carried)

6. APPLICATIONS for host venues for 2018 State Championship

Nominations from zones for host venues received for the following:

- 2018 Showriding and Dressage – Zone 26 Clarendon
- 2018 Sporting, Campdraft and Team Penning – Zone 9 North Dorrigo
- 2018 Mounted Games and Team Sporting – Zone 14 Cobargo
- 2018 One Day Event and Combined Training – Zone 5 Coonabarabran and Zone 14 Mirrabooka

Representatives present from zones submitting a nomination for a host venue presented details of each venue and proposed costs. As there was only one nomination for some of the championships these were accepted unopposed.

A vote was taken on the nominations received for the 2018 One Day Event and Combined Training Championship with the outcome that the championship be held in Zone 5 Coonabarabran.

C42/17 That the host venue nominations for 2018 State Championships be accepted

2018 Showriding and Dressage – Zone 26 Clarendon 25-28 January
2018 Sporting, Campdraft and Team Penning – Zone 9 North Dorrigo 14-16 April
2018 Mounted Games and Team Sporting – Zone 14 Cobargo 29 September – 1 October
2018 One Day Event and Combined Training – Zone 5 Coonabarabran 5-7 October

Moved: Mr P Petherbridge Seconded: Mrs J Alston (carried)

Mrs J Frankum said that she had not had time to speak to representatives from Zone 10 however she believed that they would nominate for the 2018 Showjumping and Jumping Equitation Championship 7-10 July, Mrs D Cullen Zone 4 and Mrs J Gorman Zone 7 said that their zones would also be interested in providing a host venue. Mr G Hamer suggested that zones have one month to submit paperwork to the office and that the Executive be charged with making a decision based on the applications received.

C43/17 That zones have one month to submit a nomination for a host venue for the 2018 Jumping Equitation and Showjumping Championship to be held 7-10 July 2018 and that the State Executive be granted leave to make a decision pending nominations received.

Moved: Mr P Petherbridge Seconded: Mr G Hamer (carried)

7. NOTICES OF MOTION

Zone 5

C44/17 That for the Cross-Country phase of an ODE competition, an “Introductory/Training Grade for independent riders, (with a maximum starting height of 30cm and width of 40cm), may be allowed, at the discretion of the Zone Chief Instructor or Club Senior Instructors, at a Zone or Club competitions. Grading Cards compulsory, but no points are to be allocated for these competitions.

Moved: Mrs J Alston Seconded: Mr P Logue (lost)

Zone 20

C45/17 To include an Under 11 age group in the Jumping Equitation Championship

Moved: Mrs N Carlson Seconded: Ms J Morgan (withdrawn)

Zone 20 to resubmit with further details for the next meeting.

C46/17 That the ODE and CT Championships be extended to allow riders to compete in both competitions and not have to choose between the two.

Moved: Mrs N Carlson Seconded: Mrs S Adams (carried)

Zone 24

C47/17 The use of approved Body Protectors for all disciplines is permitted.
Cross Country Test it is recommended competitors of all levels wear a Body Protector BUT it is **compulsory** for competitors C-grade and above wear a Body Protector.
Body Protector may be worn over or under pony club uniform. Back numbers must be worn on the outside. It is recommended a medical armband be worn.

Moved: Mr P Petherbridge Seconded: Mr P Logue (lost)

Zone 28

C48/17 That riders selected to represent their Area in the Area Sporting Competition at the Sydney RAS present to compete at gear check dressed in full Pony Club Area uniform i.e. – Fawn, beige or oatmeal jodhpurs, long sleeved shirt, tie & jumper

Moved: Mrs E Caswell Seconded: Mrs K Eyding (lost)

8. AGENDA ITEMS

- a) Work Health and Safety – Mrs K Britton said that it was great to see so many clubs who have taken on board the new Code of Practice with many clubs providing risk assessment information in emails about special events without being prompted. AHIC draft Welfare Checklist for Horse Organisations is open for comment and feedback please contact the office if you have any feedback.
- b) Working with Children Checks – Mrs K Britton said the Office of Children’s Guardian had now finalised their audit process of Pony Clubs however we still needed to be mindful of sound child safe practices and following up with new members each year. Further information will be sent

out when received on Child Safe Practices which are being developed by ASC, OCG and Play by the Rules.

9. CORRESPONDENCE

1. Zone 5 motion re Introductory Grade for ODE - voted on in motions
2. Zone 5 nomination to host 2018 ODE & CT at Coonabarabran – voted on in host venues for 2018
3. Zone 25 motion re body protectors – voted on in motions
4. Zone 20 motion re including under 11 age group in Jumping Equitation and that riders be allowed to compete in ODE & CT championships - voted on in motions
5. PCA 2017 AGM and Members Forum agenda - tabled
6. National Coaching Committee charter - tabled
7. PCA financial report - tabled
8. Zone 14 nomination to host 2018 Sporting, Team Sporting & Mounted Games at Cobargo – voted on in host venues for 2018
9. Media release National plan for elite sport and participation – Hon. Greg Hunt - tabled
10. PCA National Coaching Committee agenda - tabled
11. 2017 Members Forum minutes - tabled
12. Zone 14 nomination to host 2018 ODE & CT at Mirrabooka – voted on in host venues for 2018
13. National Coaching Committee AGM minutes – tabled
14. Principles for Child Safe Organisations – discussed in WWCC
15. Zone 28 motion in regard to Area Sporting riders at RAS uniform - voted on in motions
16. Sport Sector Benchmarking and Organisational Health Research Project - tabled
17. National Coaching Committee minutes - tabled
18. AHIC draft Welfare Checklist for Horse Organisations for comment – discussed in HW&S
19. Pony Club Australia June newsletters - tabled
20. Office of Sport – Anti-doping Policy – tabled and adopted
21. Pony Club Australia Member newsletter - tabled
22. Pony Club Australia June memo & draft EA MOU – tabled and discussed in President’s report
23. Announcement of Australian Team for Aquis International – congratulations to Jessica Towns from Zone 8 on her selection
24. Zone 7, Denman Cross Country Course application – letter and information presented by Denman and supported by Zone 7

C49/17 That cross country course grant be granted to Denman upon completion of course.

Moved: Mrs J Gorman

Seconded: Mr P Logue

(carried)

25. Racing NSW media release re equine welfare property purchase – tabled and discussed in President’s report.

10. GENERAL BUSINESS

- Mrs K Britton asked if members present would like the office to arrange accommodation for Rydges for the November meetings as Rydges have flagged that November is a busy month and we needed to put our request in shortly and then confirm final numbers, consensus was that members were happy with the offer provided and for the office to negotiate again on their behalf.
- Mr P Petherbridge wanted zones to take back to their members who have already attended state championships the executives thanks to those who volunteered many of them for much longer periods than they were scheduled for.

- Mr G Hamer noted that we would need to look at the Eventing rules and our schedule as our rules do not have any penalties for an associate who rides faster than optimum time whereas all other eventing bodies do. Mr G Hamer said that he felt that this was a safety issue and this committee could make the changes needed to the handbook.

C50/17 That Section 8 page 18 of the handbook to read as.

These penalties are cumulative.

For every second in excess of optimum time or for every second or part thereof under optimum time minus 20 seconds
Exceeding the time limit (twice optimum time)

0.4 penalty
Elimination

Time is counted from the signal to start until the instant when the horse's nose passes the finishing post.

Moved: Mr G Hamer Seconded: Mr P Petherbridge

(carried)

- Mr G Croft wanted to remind everyone that zones need to make their members aware of the requirements and rules for each championship as zones are signing off that riders have fulfilled the criteria and are of a standard for the championship.

11. CLOSE MEETING

There being no further business Mr W Pernice thanked everyone for their attendance and closed the meeting at 1.30pm.