

**MINUTES OF THE COUNCIL MEETING  
OF THE PONY CLUB ASSOCIATION OF NEW SOUTH WALES INCORPORATED**

**DATE: TUESDAY 26 MARCH 2019**

**VENUE: THE CATHOLIC CLUB, (PHILIP ROOM) CAMPBELTOWN**

**1. PRESENT:**

Chairman	Mr W Pernice (Zone 26)	Zone 15	Mr P Painter OAM
Zone 2	Mrs M Pestell OAM	Zone 16	Mrs H Fletch, Mrs A McGrath
Zone 3	Mr G Hamer	Zone 17	Apology
Zone 4	Mrs D Cullen OAM*	Zone 18	Apology
Zone 5	Mrs J Alston *	Zone 19	Mr S Buckingham
Zone 6	Not available	Zone 20	Ms N Carlson, Mrs K Keating
Zone 7	Mr P Logue, Mrs C Martin	Zone 21	Not available
Zone 8	Mrs J Morgan*	Zone 22	Mrs M Marsh
Zone 9	Mrs K Wood, Mrs C Hodges	Zone 23	Mrs A Wunderlich
Zone 10	Mr L Syme	Zone 24	Mrs S Adams, Mr G Adams
Zone 11	Mrs A Davis, Mrs T Foster	Zone 25	Mrs S Lupinski, Mr H Schultz
Zone 12	Apology	Zone 26	Mr B Gribbin
Zone 13	Ms B Williamson*	Zone 27	Mrs L McRae, Mr G Coe
Zone 14	Mrs S Feeney, Mrs C Lynch	Zone 28	Mrs P Durant, Mrs E Caswell

Visitors: Mrs J Coe, Mr P Petherbridge, Mrs K Britton (Executive Officer) \*indicates members present holding proxy forms.

Mr W Pernice welcomed everyone attending especially the new Councillors and opened the meeting at 9.25am.

**APOLOGIES:** as per the Annual General Meeting

**C1/19 That the apologies be accepted.**

Moved: Mrs A Davies

Seconded: Mrs E Caswell

(carried)

It was announced that there were 34 registered voters, including proxies and excluding latecomers or visitors.

**2. MINUTES** of Council Meeting held Tuesday 26 November 2018.

**3. CONFIRMATION** of the above Minutes.

**C2/19 That the Minutes of the previous Meeting dated 26 November 2018 be adopted as true and accurate.**

Moved: Mrs L McRae

Seconded: Mrs D Cullen

(carried)

**4. BUSINESS ARISING** out of the above Minutes.

Nil

## 5. REPORTS

### i) Presidents Report- Mr W Pernice – as per the Annual Report

#### C3/19 That the Presidents Report be accepted.

Moved: Mr W Pernice                      Seconded: Mr G Hamer                      (carried)

#### Executive Recommendations

#### C4/19 Dates for 2020

State Dressage and Showriding championship bump in 22<sup>nd</sup> January, Showriding 23-24 January, Dressage 25-26<sup>th</sup> January.  
Executive meeting – 22 March, ZCI 23 March, AGM – Council meeting 24 March.  
State Sporting, Campdraft, Team Penning championship bump in 17<sup>th</sup> April, Sporting 18<sup>th</sup> April, Campdraft 19<sup>th</sup> April, Team Penning 20<sup>th</sup> April.  
Executive meeting – 16<sup>th</sup> May.  
State Showjumping and Jumping Equitation Championship bump in 3<sup>rd</sup> July, Showjumping 4-5 July, Jumping Equitation 6-7<sup>th</sup> July  
Executive meeting 26 July, ZCI 27 July, Council 28 July  
Executive meeting 13<sup>th</sup> September  
State Mounted Games and Team Sporting bump in 2<sup>nd</sup> October, Mounted Games 3-4<sup>th</sup> October, Team Sporting 5-6<sup>th</sup> October  
State One Day Event and Combined Training Championship bump in 7<sup>th</sup> October, One Day Event 8-9 October, Combined Training 10-11<sup>th</sup> October  
Executive meeting 29 November, ZCI 30 November, Council 1 December

Moved: Mrs K Wood                      Seconded: Mrs T Foster                      (carried)

#### C5/19 That a sub-committee be formed to look into alternatives to the current State Camp format to better utilise the current spending budget.

Moved: Ms J Morgan                      Seconded: Mr G Hamer                      (carried)

Nominations for the sub-committee taken with the successful nominees being: - Mrs D Cullen, Ms J Morgan, Mrs K Wood, Mr L Syme, Mr P Logue, Mrs A Wunderlich.

### iii) Treasurers Report – as per the Annual Report

#### C6/19 That the Treasurers Report as per the AGM be accepted.

Moved: Mr P Logue                      Seconded: Mr G Hamer                      (carried)

### iv) Chairman of Chief Instructors Committee – Mrs J Frankum

Mrs J Frankum did not provide a written report and Ms J Morgan was asked to present the recommendations as below.

#### Zone Chief Instructors & Advisory Committee Recommendations

##### Campdraft

That the number of Campdraft rounds will depend on the availability of cattle at the event

### Dressage

That PCA NSW adopt that EA Dressage and Eventing tests and details will be circulated in the schedules

### Showjumping

That Jenny Frankum and Gary Hamer are the Technical Delegates for the Showjumping Championships

That expressions of interest be circulated to potential Showjump Course designers to work with John Vallance at the Showjumping Championships

### 2019 State Championships

That we still require a host venue for the 2019 Jumping Equitation and Combined Training Championship as well as venues for all 2020 dates.

Mr W Pernice suggested that all reports be ratified together

- v) **State Camp 2019 – Ms J Morgan**
- State Showriding – Ms J Morgan**
- State Dressage – Mrs K Wood**
- National Training camps – Ms J Moran**
- National Sub-Committee report – Ms J Morgan**

**C7/19 That all reports be accepted.**

Moved: Mrs J Alston                      Seconded: Mr G Hamer                      (carried)

## **6. RATIFICATION**

By Council of appointments of the following to the State Executive Committee:

- Chairman of Chief Instructors – Ms Julie Morgan
- Zone Chief Instructors Representative to the Executive – Ms Fiona Pennell.

**C8/19 That the Council ratify the appointment of Ms J Morgan and Ms F Pennell to the State Executive Committee.**

Moved: Mr P Logue                      Seconded: Mrs D Cullen                      (carried)

## **7. ELECTION OF OFFICERS**

Mr W Pernice thanked all outgoing State Executive for their service over the years Mrs J Frankum, Mrs E Caswell and Mr P Petherbridge. Mr W Pernice wanted to that all of the 2018 Executive Committee for their hard work during the previous twelve months.

### a) President

Mr W Pernice said that the nomination submitted in writing from himself had been withdrawn for personal reasons and asked for nominations from the floor. Mr W Pernice suggested that the visitors in the room be appointed as scrutineers – Mr P Petherbridge, Mrs J Coe and Mrs K Britton.

Mrs J Alston nominated Mrs D Cullen seconded Mr B Gribbin, there were no other nominations from the floor for this position.

**C9/19 That the nomination from Mrs Dianne Cullen for President be accepted un-opposed.**

Moved: Mrs J Alston

Seconded: Mr B Gribbin

(carried)

b) Vice President x 2 Positions

Mr W Pernice said that of the nominations received for the position of Vice President, Mrs D Cullen would by election as president be taken from the nominations leaving Mr Gary Hamer, Mr Geoff Adams, Mrs Amanda Wunderlich and Mrs Sally Lancaster. Mr G Adams withdrew his nomination therefore a ballot would be held for the remaining three nominees.

Mr W Pernice said that resumes had been circulated for each of these candidates however he asked that they stand and if they wished to could speak to the Council. Mr W Pernice asked for members present to list the two nominees that they wished to vote for on the voting papers.

**C10/19 That the nomination from Mr Gary Hamer and Mrs Amanda Wunderlich for Vice President be accepted.**

Moved: Mr P Logue

Seconded: Mrs K Wood

(carried)

c) Treasurer

Mr W Pernice said that as Mrs A Wunderlich had been elected as Vice President then the remaining nomination from Mrs Carole Hodges for the position of Treasurer was elected un-opposed.

**C11/19 That the nomination from Mrs Carole Hodges for Treasurer be accepted.**

Moved: Mrs D Cullen

Seconded: Mrs K Wood

(carried)

d) Council Representative x 2 Positions

This left three written nominations for the two Council Representative positions received from Mrs Kriss Wood, Mr Geoff Adams and Mrs Sally Lancaster for the position of Council Representative. Mr Geoff Adams withdrew his nominations therefore Mrs Kris Wood and Mrs Sally Lancaster were elected unopposed.

**C12/19 That the nomination from Mrs Kris Wood and Mrs Sally Lancaster for Council Representatives be accepted.**

Moved: Mrs A Davis

Seconded: Mrs J Alston

(carried)

Mr W Pernice thanked Mr Geoff Adams for his time on the State Executive and welcomed the new State Executive to their positions.

President

Mrs Dianne Cullen OAM

Vice President/s

Mr Gary Hamer

Mrs Amanda Wunderlich

Treasurer

Mrs Carole Hodges

Chairman of Chief Instructors

Ms Julie Morgan

Representative from ZCI Committee

Ms Fiona Pennell

Council Representative

Mrs Kris Wood

Mrs Sally Lancaster



Moved: Mrs N Carlson

Seconded: Mrs A Wunderlich

(carried)

#### Motion 4

C19/19

Section 3 Bi-laws Clause 1 Members of the PCA NSW Handbook paragraph three be replaced with

***Each Club shall determine whether to allow riding members between the age of 26 years and 80 years of age to receive instruction and/or compete at Club events. When making that determination the Club shall take into account the best interests of the Club, safety considerations, the number of instructors, size of the grounds and any other matters as the Club considers appropriate.***

*Such riders may be permitted to ride for the purpose of assisting, demonstrating or supervision with the approval of the Club Senior Instructor. Instructors or those applying to become Instructors, may, with the approval of the Club Senior Instructor, ride and receive instruction at instructional schools. Voluntary Workers and Non-riding members will only be covered by Pony Club Personal Accident Insurance if they are unmounted, all mounted personnel must be registered with the Pony Club Association as a Riding Member.*

Moved: Mr B Gribbin

Seconded: Mr G Hamer

(carried)

#### Motion 5

C20/19

Blue Book PCA NSW Section 7 – Gear, Uniform Regulations replace with

##### **6. WHIPS**

*Dressage Whips for riders of horse must not exceed 1.2m (120cm) long (including tassel or flap) & riders of ponies (not exceeding 14.2hh (147cm)) must not exceed 1.0m (100cm) long (including tassel or flap), are permitted in dressage competition up to and including advanced level. They are also permitted in the warm-up area for the competition and for dressage instruction with the permission of the Senior Instructor. Dressage whips may have either a tassel or a flap on the end. Other than as above, whips shall not exceed 75cm in length overall nor must they be weighted at the end. No substitute for a whip or a whip without a flap is permitted. Hacking canes (with or without a flap) not exceeding 75cm in length overall are permitted in Riding and Hacking classes only. Whips when used must be carried in the hand only. Only one whip may be used at a time.*

Moved: Mr B Gribbin

Seconded: Mr G Hamer

(lost)

## **12. AGENDA ITEMS**

- a) Work Health and Safety – Mrs K Britton said that this topic would continue to be an agenda item to ensure that the Association remains compliant and encouraged members to bring WH&S matters up at all meetings. Mrs K Britton asked members present to remind their clubs to submit their Safety Checklists to the office. Mrs K Britton said that it was very pleasing to see so many clubs who when advising the office of any changes to venues or special events noting that they have already completed risk assessment for the changes.
- b) Mrs K Britton said that some of the instructors on the Paid Instructors Panel Working with Children Check registrations would expire this year (Act commenced 2013 registrations valid for

5 years therefore first renewals due 2018) and that she had followed up with these instructors directly and reminded Zones to follow up with any volunteers who may be due to renew.

c) 2020 dates – already discussed

**13. CLUB NOT FINANCIAL** – list read on the day and Mrs K Britton clarified that although some clubs have registered members on MyPonyClub payment needed to be received in the office to ensure that the club was financial.

**14. CORRESPONDENCE**

1. PCA request for feedback on the draft Strategic Plan for 2019-2021 – tabled
2. PCA request for feedback on 2019 birthday celebrations, potential activities with NZ and 2019 AGM information – tabled
3. Body Corporate Services AGM information – tabled
4. Email from Jane Frankum re EA boot changes – tabled Mr G Hamer said that while this was discussed yesterday however no recommendation had come from the ZCI meeting and felt that as this was a safety issue this meeting should make a decision.

**C21/19 That on horse welfare grounds PCA NSW ban ‘fetlock/hind boots with purple insert’**

Moved: Mr G Hamer                      Seconded: Mrs D Cullen                      (carried)

5. PCA re AGM details accommodation etc. – tabled
6. Active Kids review – tabled
7. RAS request to share information on stabling and accommodation – tabled
8. Motion Zone 20 – already voted on
9. Request for reformation of Gunning PC with supporting documentation from Zone 27

**C22/19 That the reformation of Gunning Pony Club be approved**

Moved: Mr G Hamer                      Seconded: Mrs S Adams                      (carried)

10. SIEC eventing dates – tabled
11. PCA February newsletter – tabled
12. Uralla PC cross country course grant application and supporting documentation from Zone 13

**C23/19 That approval be given to Uralla PC for a cross country grant upon completion and signing off by a qualified course designer.**

Moved: Mrs J Alston                      Seconded: Mrs S Adams                      (carried)

13. PCA member re draft strategic plan feedback and dates for Board meetings – tabled PCA NSW delegates to attend from the State Executive.
14. PCA Memo re Members forum update – tabled
15. Zone 4 re MG suggestions – tabled and discussed Mrs K Britton to forward to the Advisory Committee for their attention.
16. Equestrian sports in Greater Sydney report – tabled

17. PCA re 80<sup>th</sup> birthday meeting – tabled and discussed Mrs K Britton asked that information be circulated to clubs to prepare for the celebrations in May.
18. W Pernice withdrawal of nomination – tabled
19. PCA re reply to PCAQ re constitution and NCC – tabled
20. PCA re request for donation of unwanted pony bits for Indonesia – tabled
21. PCA March newsletter – tabled
22. BCS letter re air conditioner and AGM minutes – tabled Mrs K Britton flagged possible costs to be incurred
23. Rydges re 2020 quote for rooms – tabled and discussed noting that depending on the length of the booking and when rooms were booked that Rydges members could get better rates.
24. PCA Memo to states – fees, AGM, China visits, NZ exchange, 80<sup>th</sup> birthday, need host for 2020 IMGE exchange – tabled
25. Letter from Governor Hurley re resigning as Regal Patron – tabled and letter thanking Governor Hurley for his patronage and apply to new Governor General
26. Upper Hunter Council request for nomination of champion horses for project – tabled

## 15. GENERAL BUSINESS

- Mrs H Fletcher asked for more information to be available on insurance from the new brokers, Mrs K Britton to follow up with Gow Gates.
- Mrs H Fletcher asked if Zone 20 intending resubmitting motion 1, Mr W Pernice said that the success of Motion 4 meant that it wasn't necessary for the motion to be resubmitted. Mrs D Cullen said that she thought that it would be a good idea that a set of guidelines be put together for clubs in relation to possible bi-laws to implement the changes and asked that Zone 26 delegates work in conjunction with the State Executive to have something drafted and circulated as soon as possible.

### **C24/19 That the State Executive provide some guidelines for clubs wishing to implement the changes to Section 3 of the handbook as per motion 4.**

Moved: Mrs D Cullen

Seconded: Mrs K Wood

(carried)

- Mr G Hamer said that there seemed to be some confusion at present in his zone with matching up credit card payments on the new database, Mrs K Britton said that Omni provided clubs with an email for all credit card renewals processed during a set period, usually a week, and the club could then download a report based on those date parameters. Mrs K Britton said that if clubs needed further information, they could contact Omni directly or the office.
- Mrs E Caswell said that her zone had some concerns over members transferring between clubs where police charges may be involved, Mr W Pernice suggested that this be discussed privately rather than an open session after the meeting.
- Mrs E Caswell said that her zone thought that a motion had been passed saying that zones could not represent motions in the same format at consecutive meetings, Mrs K Britton said that as per the reply to her email upon a quick investigation she could not find in the amendments that that motion had been carried, noting that only carried motions were listed in the amendments and she hadn't had time to investigate fully however if the zone had an approximate date that she could investigate that would be appreciated.
- Mrs S Adams asked for clarification on the matter decided yesterday by the outgoing Chairman of Chief Instructors, Mr W Pernice said that as far as that committee was concerned the matter was now closed and that any further action would need to be taken under the Member Protection Policy and if necessary be dealt with by an Independent Tribunal. Mrs S Adams was concerned that she would now no longer be able to fulfil her roles at state championships, Mr W



Pernice said that the role was an appointment which had been ratified by a council meeting therefore he saw no impediment to her being able to fulfil the role.

- Mrs A Wunderlich asked when Motion 4 would commence, Mr W Pernice said that the motion had now been passed and would be included in the handbook, it was up to clubs to hold a general meeting and vote on whether or not they would implement the change and any other bi-laws that they felt were necessary to manage the change process.

## **16. CLOSE MEETING**

There being no further business Mr W Pernice thanked everyone for their attendance and closed the meeting at 12.15pm.