

THE PONY CLUB ASSOCIATION OF NEW SOUTH WALES INCORPORATED

NOTICE IS HEREBY GIVEN that the **SPECIAL GENERAL MEETING OF THE PONY CLUB ASSOCIATION OF NEW SOUTH WALES INCORPORATED** will be held at the Campbelltown Catholic Club, 20-22 Camden Road, Campbelltown (Phillip Room) on Tuesday 30th July 2019

Confirmation of “Members” eligible to represent Clubs and proxy votes will commence at 8:00 am, the Special General Meeting will commence at 9:00 am.

Any proxy vote must be in writing signed by the Member of the Association and by the President or Secretary of the Club appointing such member and be received by the Secretary at least 96 hours prior to the scheduled commencement of the meeting (i.e. by 9:00 am on Friday 26th July 2019).

A G E N D A

- 1. OPENING**
- 2. CONFIRMATION** of “Members” eligible to vote.
- 3. NOTICES OF MOTION –**

As Executive Officer I would like to apologise that I neglected to submit the following changes to the Department of Fair Trading which were ratified at various State meetings in the past in order to rectify this situation these motions need to be voted on once again they are as follows:

Motion 1 – as per March 2015 Annual General Meeting as below:

That the definition contained in the PCA NSW Inc. Constitution, for “Professional” be expanded to include an additional bullet point (H) “Associates are deemed not to be a professional”.

Reasoning: Associates are often asked to help younger pony club members with their pony and riding during the school holidays. By not allowing them to charge a small remuneration for their time, we are forcing them to either lie or leave pony club. Neither of which are good outcomes. This amendment to the definition allows associates to be exempt from the professional rule and will apply at club level.

Moved and passed as below in March 2015

AGM 9/15 That the definition contained in the PCA NSW Inc. Constitution, for “Professional” be expanded to include an additional bullet point (H) “Associates are deemed not to be a professional”.

Moved: Mr M Syme Seconded: Mr P Painter (carried)

Ratification of Motion needed

Motion 2 – as per July 2016 Special General Meeting as below:

Schedule B of the Constitution

Changes to point 14 'Appointment of Zone Chief Instructor' in Schedule B of the Constitution from

14. APPOINTMENT OF ZONE CHIEF INSTRUCTOR

Prior to the expiry of the term of office of the Zone Chief Instructor of the Zone:

- 14.2 These nominations shall be called in advance of the meeting at which the election is to take place;
- 14.3 The Zone Secretary will advise those nominated for the position on the agenda for the meeting at which the election is to take place;
- 14.4 Nominees are to be voted on by the Zone Delegates or their proxies or substitute Zone Delegates present at the meeting as instructed by their Clubs;
- 14.5 The successful nominee shall be recommended by the Zone to the Chief Instructors' Committee who may ratify the appointment; and

So that it now reads

14. APPOINTMENT OF ZONE CHIEF INSTRUCTOR

- 14.1 In the first instance nominations will be called by the Zone Secretary from Old System Level II Examiners, NCAS Level 1, NCAS Preliminary and Old System Level II Instructors. In the event of there being no nominations from the above categories nominations from Old System Level I Examiner and Level I Instructors Certificate holder can be considered.
- 14.2 These nominations shall be called in advance of the meeting at which the election is to take place;
- 14.3 The Zone Secretary will advise those nominated for the position on the agenda for the meeting at which the election is to take place;
- 14.4 Nominees are to be voted on by the Zone Delegates or their proxies or substitute Zone Delegates present at the meeting as instructed by their Clubs;
- 14.5 The successful nominee shall be recommended by the Zone to the Chief Instructors' Committee who may ratify the appointment; and
- 14.6 The appointment will be for a three-year term, or part thereof in the event of a casual vacancy.

Moved and passed as below in July 2015

SGM2/15 That point 14 in Schedule B of the Constitution now reads.

14. APPOINTMENT OF ZONE CHIEF INSTRUCTOR

- 14.1 In the first instance nominations will be called by the Zone Secretary from Old System Level II Examiners, NCAS Level 1, NCAS Preliminary and Old System Level II Instructors. In the event of there being no nominations from the above categories nominations from Old System Level I Examiner and Level I Instructors Certificate holder can be considered.
- 14.2 These nominations shall be called in advance of the meeting at which the election is to take place;
- 14.3 The Zone Secretary will advise those nominated for the position on the agenda for the meeting at which the election is to take place;
- 14.4 Nominees are to be voted on by the Zone Delegates or their proxies or substitute Zone Delegates present at the meeting as instructed by their Clubs;
- 14.5 The successful nominee shall be recommended by the Zone to the Chief Instructors' Committee who may ratify the appointment; and
- 14.6 The appointment will be for a three-year term, or part thereof in the event of a casual vacancy.

Moved: Mrs J Frankum Seconded: Mrs E Caswell (carried)

Ratification of Motion needed

Motion 3 as per July Special General Meeting as below:

Put forward by the Chairman of the Zone Chief Instructors Committee

Schedule A of the Constitution

Changes to point 22 'Instructors Meeting' in Schedule A of the Constitution from

- 22.4 The Senior Instructor is considered an ex officio member of the Committee referred to in Clause 25 and all sub-committees relative to instructional and competitive matters.

Change the heading 'INSTRUCTORS MEETING' to 'ELECTION OF SENIOR INSTRUCTOR'

AND new points 22.1, 22.2, 22.3

So that it now reads

22. ELECTION OF SENIOR INSTRUCTOR

- 22.1 The instructors in the Club shall meet and elect a Senior Instructor.
- 22.2 The senior instructor shall be selected from the qualified instructors in the following order.

- 1) Level 2 NCAS Coach
- 2) Old System (OS) Level II Examiner/Level 1 NCAS Coach
- 3) OS Level I Examiner/NCAS Prelim Coach
- 4) OS Level II Instructor
- 5) OS Level I Instructor
- 6) PCA NSW Introductory Instructor Certificate

- 22.3 In the event of an instructor holding the qualification but not accepting the position, then the next highest qualified instructor shall be nominated.

In the event of two or more instructors holding the same level of qualification, then an election shall be held. All financial instructors are eligible to vote. The position of senior instructor shall be for 12 months, or part thereof in the event of a vacancy.

- 22.4 The Senior Instructor is considered an ex officio member of the Committee referred to in Clause 25 and all sub-committees relative to instructional and competitive matters.

Please note if these two motions are passed at the SGM, then the following by-law in Section 3 points 10 and 12 would also be updated to reflect the above.

Moved and passed as below in July 2015

SGM3/15 That point 22 in Schedule A of the Constitution now reads.

22. ELECTION OF SENIOR INSTRUCTOR

- 22.1 The instructors in the Club shall meet and elect a Senior Instructor.
- 22.2 The senior instructor shall be selected from the qualified instructors in the following order.

- 1) Old System (OS) Level II Examiner/Level 1 NCAS Coach
- 2) OS Level I Examiner/NCAS Prelim Coach
- 3) OS Level II Instructor
- 4) OS Level I Instructor
- 5) PCA NSW Introductory Instructor Certificate

- 22.3 In the event of an instructor holding the qualification but not accepting the position, then the next highest qualified instructor shall be nominated.

In the event of two or more instructors holding the same level of qualification, then an election shall be held. All financial instructors are eligible to vote. The position of senior instructor shall be for 12 months, or part thereof in the event of a vacancy.

- 22.4 The Senior Instructor is considered an ex officio member of the Committee referred to in Clause 25 and all sub-committees relative to instructional and competitive matters.

Moved: Mrs J Frankum Seconded: Mrs M Maskill (carried)

Moved and passed as below in July 2015

Copy of updated constitution as per the correctly ratified motions as attached to also be sent to the Department of Fair Trading for lodgement.

4. CLOSE OF MEETING