



***The Pony Club Association of N.S.W. Inc.***

*Phone: (02) 4229 8977 Fax: (02) 4229 8966 Email: admin@pcansw.org.au  
Correspondence to: PO Box 2085, Wollongong NSW 2500 Australia  
ABN 50 890 419 366*

**PCA NSW JUNIOR EXECUTIVE COMMITTEE**

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The Executive of PCA NSW have resolved to establish a Junior Executive Committee. It is hoped that the Junior Executive Committee will provide advice and feedback to PCA NSW to improve the experience of Pony Club members at all levels from Rally Days through to State and National Competitions.

Formation of Junior Executive Committee.

- Committee will consist of a maximum of **7** members;
- Members to be aged from **13** to **25** as of the 1<sup>st</sup> January in the year of appointment;
- Committee will be selected from nominations received via expressions of interest;
- Selection will be carried out by **2** nominated persons from the PCA NSW Executive;
- Committee to represent an even spread of ages between 13 and 25, where possible;
- Committee to represent an even spread across the state, where possible;
- Committee to represent experience across all disciplines where possible;
- Term of committee will be **2** years. Committee will be announced at March State meetings in odd numbered years, e.g. 2019, 2021, 2023 etc.;
- In the event a position becomes vacant, expressions of interest will be sought for replacements and those replacements selected by NSW PCA Executive;
- NSW PCA executive will nominate 2 members to be involved with the Junior Executive Committee;

It is expected the Junior Executive of PCA NSW will:

- Elect their own Chairperson;
- Set their own meeting schedule or method of communication (digital conference, chat rooms, email etc);
- Provide a report of their activities to the nominated PCA NSW Executive Member prior to each of the NSW PCA Meeting held quarterly each year;

**Responsibilities of PCA NSW Junior Executive Committee.**

Provide feedback and recommendations to PCA NSW Executive on issues affecting members including but not limited to;

- Opportunities to increase membership, either through gaining extra members or retaining current members for longer;
- Ways to improve the Pony Club Experience for all members;
- Improving communication with members, particularly younger members e.g. Social Media platforms;
- Opportunities members would like PCA NSW to offer that would broaden the appeal of Pony Club to more people;
- Nominating a suitable rider rep, to be a point of contact for members at State Run Events. i.e. State Championships, Nationals, State Camp etc.;

Essential Criteria

- Must have been a Pony Club member for at least 2 years;
- C Certificate or above;

- Actively involved at Club level;
- Recommendation from Club President and Zone Chief Instructor;

#### Desirable Criteria

- Experience across a number of disciplines;
- Experience and involvement at State Level;
- Member shows an interest in the running and organisation of their club;

It is hoped that PCA NSW will obtain some funding to allow some face to face meeting of the Junior Executive Committee. This hopefully will include some training on issues such as how to run effective meetings, digital marketing, and mentoring



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**EXPRESSION OF INTEREST FOR PCA NSW JUNIOR EXECUTIVE COMMITTEE**

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I hereby indicate my Expression of Interest for PCA NSW Junior Executive Committee for the period of 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2021.

NAME OF NOMINEE: .....

ADDRESS: .....

P/CODE: .....PHONE: .....MOBILE:.....

Email:.....

CLUB:..... ZONE: .....

Recommendation of the Club President: .....

Recommendation of the Zone Chief Instructor: .....

I have read the selection criteria and would like to nominate for the Junior Executive Committee

Signature of Nominee: .....

Nominations must be submitted with a resume outlining the nominees' experience and/or qualifications for this discipline by the **1<sup>st</sup> October 2019**.

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